**WHEREAS** Subsection 238(2) and 238(2.1) of the *Municipal Act, 2001,* provides that every local board shall pass a Procedure By-law governing the calling, place and proceedings of meetings and providing for public notice of meetings; and

**WHEREAS**Subsection 270(2) of the *Municipal Act, 2001*provides that every local board shall adopt policies with respect to the sale and disposition of land, hiring of employees, and procurement of goods and services;

**WHEREAS**Section 88.18 of the *Municipal Elections Act, 1996* provides that local boards shall establish rules and procedures with respect to the use of board resources during an election campaign period;

**WHEREAS** the (Name of BIA) BIA Board, a “local board” as defined by the *Municipal Act, 2001,*wishes to adopt the attached Procedure By-law and Policies as required by the *Municipal Act, 2001* and *Municipal Elections Act, 1996*;

**THEREFORE BE IT RESOLVED**that the (Name of BIA) BIA Board adopts the attached documents as required by the *Municipal Act, 2001*and *Municipal Elections Act, 1996*:

i.  Document 1, (Name of BIA) BIA Board Procedure By-law;

ii.                   Document 2, (Name of BIA) BIA Board Policies with respect to the sale and other disposition of land, hiring of employees, and procurement of goods and services;

iii.                  Document 3, (Name of BIA) BIA Board Election-Related Resources Policy.